Inventory for FOIA Request 2014-0053-F


Extent
11 folders, approximately 536 pages / 14 assets

Access
Collection is open to all researchers. Access to George W. Bush Presidential Records is governed by the Presidential Records Act (PRA) (44 USC 2201) and the Freedom of Information Act (FOIA) (5 USC 552, as amended) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

Copyright
Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance
Official records of George W. Bush’s presidency are housed at the George W. Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processing by
Staff Archivists, 2015. Previously restricted materials are added as they are released. Last Modified: 07/10/2020

Scope and Content
The materials in FOIA 2014-0053-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials.


This FOIA primarily contains cover sheets, internet printouts, a chart, printed articles, correspondence and drafts thereof, transmittal memoranda, printed emails, a barcode scanning sheet, invitations and reports. Included are draft copies of “A Secure Europe in a Better World.” Materials also consist of correspondence and related information regarding thank you letters from President George W. Bush’s trip to Heilgendamm, Germany, in 2007. Included are draft
correspondence, memoranda for the State Department to transmit the attached letters, internet printouts, background articles, and printed emails. Electronic records consist of a follow-up email regarding a meeting and multiple copies of an invitation.

It should be noted that many of the documents listed here may have been closed due to National Security classification and/or exemptions of the Freedom of Information Act.

**System of Arrangement**
The materials in FOIA 2014-0053-F are a systematic body of documents responsive to the topic of the FOIA. Researchers should consult an archivist about related materials.

Documents responsive to this FOIA were found in these collection areas – White House Office of Records Management (WHORM) Subject Files, Staff Member and Office Files, and George W. Bush Presidential Electronic Records.

Staff Member and Office Files are maintained at the folder level by staff members within their individual offices and document all levels of administration activity.

Staff Member and Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

WHORM Subject Files are processed at the document level.

The WHORM Subject File compiled by the White House Office of Records Management is comprised of a series of documents assigned a letter/number combination and filed in a subject category. A complete listing of the subject categories including a detailed description of each category is available in our research room and on our website at [www.georgewbushlibrary.smu.edu](http://www.georgewbushlibrary.smu.edu)

The Executive Office of the President (EOP) instance of the Electronic Records Archive (ERA) contains electronic records created or received by President George W. Bush. These records are stored in Search and Access Sets (SAS) that represent their originating computer program, such as Exchange Email or the Worker and Visitor Entry System (WAVES). In addition to records captured from the White House’s electronic systems, EOP-ERA also contains records from the home and shared drives used by White House staff.

George W. Bush Presidential Electronic Records are a unique segment preserved in an electronic system separate from the Electronic Records Archive (ERA). The records are processed by topic, printed, and filed in folders. Folders are arranged by Search and Access Set and thereunder by date.

George W. Bush Presidential Electronic Records contain electronic records created or received by members of the White House staff, as well as the Commission on Weapons of Mass Destruction. These frequently classified records document the daily constitutional and statutory
duties carried out by the George W. Bush administration and include record types such as email, email attachments, Night Notes, and cables.

The following is a list of electronic search results lists (SRLs) and folders processed in response to FOIA 2014-0053-F:

**George W. Bush Electronic Records**
ARMS contains 6 assets.
Exchange contains 8 assets.

**George W. Bush Textual Records**

**Box 1**

**Records Management, White House Office of**

Subject Files – FG006-03A (Chief of Staff)
655902

Subject Files – TR483-02 (Heilgendorf, Germany, 06/05/2007 – 06/08/2007)
730821

Confidential Files - IT067 (North Atlantic Treaty Organization (NATO))
551441

610914

**Staff Member Office Files**

National Security Council - European Affairs

McKibben, Tracy - Subject Files
European Union Security Strategy

Volker, Kurt - Subject Files
ESDP (European Security and Defense Policy) [Folder 1] [1]
ESDP (European Security and Defense Policy) [Folder 1] [2]
ESDP (European Security and Defense Policy) [Folder 1] [3]
ESDP (European Security and Defense Policy) [Folder 1] [4]
ESDP (European Security and Defense Policy) [Folder 1] [5]

**George W. Bush Presidential Electronic Records**

Email

TS Email, June 2003 [06/24/2003-06/30/2003]